

FOWEY NEIGHBOURHOOD PLAN

MINUTES OF MEETING HELD ON

Tuesday 25th August 2015

AT 7pm

Present: Katherine Alexander, Ruth Finlay, Giles Asker, Chris Wharton, Kathleen Jones, Richard Rashleigh, Carol Eardley, Heather Hunt

1. Apologies for absence: None

2. Declaration of interests: None

3. To approve minutes of 23rd April 2015, approved by Giles Asker and Chris Wharton

4. There were no matters arising from the minutes

5. **Planning Officer Sarah Arden's visit - feedback ;**

- Very useful to hear how the NP process can help future planning developments in a small town like Fowey
- Useful Q&A about the NP process and what our next steps should be
- Impact of 'second homes' in Fowey. Sarah gave the group a print out of the Housing Needs in Fowey, some of this was based on the 2011 census returns showing 'empty houses' in Fowey -28.7%, which is seen by CC as second homes.

6. **Feedback from Team Meetings;** lots of evidence available on the different themes, plus feedback from our initial questionnaire and parish plans.

7. **Management of Website** CE; Problems with public access from original website and we will need to set this up a linked site with Town Council site. Western Web set up Town Council site, CE will get a quote for an overhaul of our present site. What do we need to have on our site? Most agreed it needs to be kept updated on a regular basis being the main priority.

8. **Questionnaire** – all questions from Theme Teams need to be sent on to RF who will include in Questionnaire and then send out as a final draft in September with a deadline of October for the printing and circulation of the questionnaire.

It was discussed that envelopes should be included with questionnaires to encourage their return . RF would get prices for printing envelopes and cost of pre-paid.

9. **Communications strategy;** RF discussed her Fowey Primary school visit to teach 'Why is Fowey so special?' It was a very positive morning with lots of ideas about the children's views. HH has also completed her clay tile making with the children. The tiles have been fired and are ready to be put into a wooden frame for permanent display.

10. Finances; RF reported that we had been successful in our bid to the National Lottery for an Awards for All £10,000. We have a year to use this money which will take us to August 2016. This money will cover our questionnaire printing costs; our exhibition and launch of the questionnaire costs as well as consultant CRCC costs of putting the questionnaire online and a summary of the results. It was also agreed that we would have three prizes to encourage return of the questionnaires of £250 (first prize), £100 (second prize) and £50 (third prize).

11. AOB